



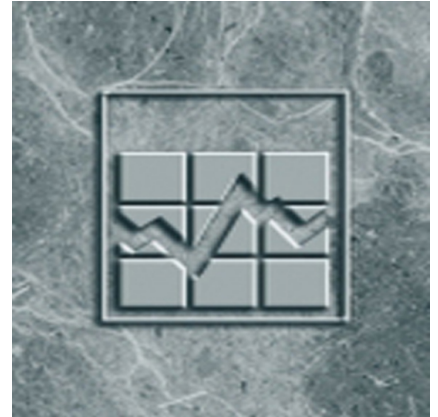
## Research Paper

# Entry Exit Component for Labour Interview - January 2001 Survey of Labour and Income Dynamics

by Joanne Murray, Debbie Lutz and Andrea Hiltz

Income Statistics Division  
5th floor Jean Talon Building, Ottawa, K1A 0T6

Telephone: 613 951-7355



Statistics  
Canada

Statistique  
Canada

Canada

## Data in many forms

Statistics Canada disseminates data in a variety of forms. In addition to publications, both standard and special tabulations are offered. Data are available on the Internet, compact disc, diskette, computer printouts, microfiche and microfilm, and magnetic tape. Maps and other geographic reference materials are available for some types of data. Direct online access to aggregated information is possible through CANSIM, Statistics Canada's machine-readable database and retrieval system.

## How to obtain more information

Inquiries about this product and related statistics or services should be directed to: Client Services, Income Statistics Division, Statistics Canada, Ottawa, Ontario, K1A 0T6 ((613) 951-7355; (888) 297-7355; [income@statcan.ca](mailto:income@statcan.ca)) or to the Statistics Canada Regional Reference Centre in:

Halifax	(902) 426-5331	Regina	(306) 780-5405
Montréal	(514) 283-5725	Edmonton	(403) 495-3027
Ottawa	(613) 951-8116	Calgary	(403) 292-6717
Toronto	(416) 973-6586	Vancouver	(604) 666-3691
Winnipeg	(204) 983-4020		

You can also visit our World Wide Web site: <http://www.statcan.ca>

Toll-free access is provided **for all users who reside outside the local dialing area** of any of the Regional Reference Centres.

<b>National enquiries line</b>	<b>1 800 263-1136</b>
<b>National telecommunications device for the hearing impaired</b>	<b>1 800 363-7629</b>
<b>Order-only line (Canada and United States)</b>	<b>1 800 267-6677</b>

## Ordering/Subscription information

**All prices exclude sales tax**

Catalogue no.75F0002MIE2002004, is available on internet for free. Users can obtain single issues at: <http://www.statcan.ca/cgi-bin/downpub/research.cgi>.

## Standards of service to the public

Statistics Canada is committed to serving its clients in a prompt, reliable and courteous manner and in the official language of their choice. To this end, the agency has developed standards of service which its employees observe in serving its clients. To obtain a copy of these service standards, please contact your nearest Statistics Canada Regional Reference Centre.



Statistics Canada  
Income Statistics Division

# Entry Exit Component for Labour Interview - January 2001 Survey of Labour and Income Dynamics

Published by authority of the Minister responsible for Statistics Canada

© Minister of Industry, 2002

All rights reserved. No part of this publication may be reproduced, stored in a retrieval system or transmitted in any form or by any means, electronic, mechanical, photocopying, recording or otherwise without prior written permission from Licence Services, Marketing Division, Statistics Canada, Ottawa, Ontario, Canada K1A 0T6.

November 2002

Catalogue no. 75F0002MIE2002004

Frequency: Irregular

Ottawa

La version française de cette publication est disponible sur demande

---

## **Note of appreciation**

*Canada owes the success of its statistical system to a long-standing partnership between Statistics Canada, the citizens of Canada, its businesses, governments and other institutions. Accurate and timely statistical information could not be produced without their continued co-operation and goodwill.*

ELECTRONIC PUBLICATIONS AVAILABLE AT  
**[www.statcan.ca](http://www.statcan.ca)**



## **EXECUTIVE SUMMARY**

SLID conducts two annual interviews: the Labour interview in January and the Income interview in May. These data are collected using computer-assisted interviewing. Thus there are no paper questionnaires required for data collection. The questions, responses and interview flows for Labour and Income are documented in other SLID research papers. This document presents the information for the Entry Exit portion of the Labour interview.

The Entry Exit Component consists of five separate modules. The Entry module is the first set of data collected. It is information collected to update household composition and place of residence. For each person identified in Entry, the Demographics module collects (or updates) the person's name, date of birth, sex and marital status. Then the Relationships module identifies (or updates) the relationship between each respondent and every other household member. The Exit module includes questions on who to contact for the next interview and the names, phone numbers and addresses of two contacts to be used only if future tracing of respondents is required. An overview of the Tracing Module is also included in this document.

ELECTRONIC PUBLICATIONS AVAILABLE AT  
**[www.statcan.ca](http://www.statcan.ca)**



## TABLE OF CONTENTS

1. INTRODUCTION.....	9
2. WHAT'S NEW.....	10
3. HOW TO READ THIS DOCUMENT.....	14
4. ENTRY COMPONENT.....	16
5. DEMOGRAPHIC MODULE.....	30
6. RELATIONSHIP MODULE.....	34
7. EXIT COMPONENT.....	37
8. TRACING COMPONENT.....	45
9. EDITS.....	47
APPENDIX 1.....	55
INVOKED QUESTION BLOCKS.....	55
APPENDIX 2.....	67
IDENTIFYING FAMILY RELATIONSHIPS.....	67
APPENDIX 3.....	75
FLOW CHARTS.....	75

ELECTRONIC PUBLICATIONS AVAILABLE AT  
**[www.statcan.ca](http://www.statcan.ca)**





## 1. INTRODUCTION

Each January, the Labour interview for the Survey of Labour and Income Dynamics (SLID) is conducted. Then, in May, SLID income data are collected. Both use computer-assisted interviewing (CAI) for data collection. The questions particular to each interview are preceded by different versions of the Entry Exit component.

For the SLID 2001 collection, panel 2 was in its fifth year of collection and panel 3 was in its second year. Both panels consisted of approximately 37,000 households and 90,600 people.

In Appendix 2, figures 1 and 2 present an overview of the flow of the interview and the flow of the Entry Exit component, respectively.

The ENTRY module collects/updates information on household members. For each household member listed at the last interview, the interviewer asks whether he/she is still a household member. For those who are not, information is collected on when the person moved out, the reason for leaving, and the new address and telephone number. If the entire household has moved, information on telephone number and address is updated. Finally, the interviewer asks if there are any new household members. If so, the interviewer first checks whether the new person is a “ghost” (those persons who used to belong to the household but who moved out and may have returned at this contact). A list of former household members (ghosts) is provided from the previous SLID interview for each household. If the person is not on this list, their name is added to the household roster. These new persons are joiners. The date when the person joined the household is asked as well as the person's previous province of residence.

The DEMOGRAPHICS module collects or updates the date of birth, sex and marital status of each household member.

The RELATIONSHIPS module identifies or updates the relationship between each household member and every other household member.

Most surveys which contain household and family variables construct family relationships in relation to a household reference person or "head". For example, a family composed of a husband, wife and two children might use either the husband or the wife as the reference person. We would end up with relationships of head, spouse, and children. By collecting family relationships based on a reference person we lose detailed information about family relationships.

SLID collects an expanded set of demographic data by asking, each year, the relationship of every household member to every other household member, rather than by the traditional method of relating everyone to one reference person. The objective of this relationship approach is to collect data that reflect the changes that have taken place in family relationships over a six year period. As well, in a longitudinal survey, this approach avoids the need to re-ask relationships if the reference person leaves the household.

The EXIT module confirms the household contact name for the next interview and asks whether the household is planning a future move. If so the new address is recorded. The names, phone numbers and addresses of two friends or relatives, who may be contacted if future tracing of the household is required, is also collected.

Cases will be sent to the TRACING COMPONENT as a result of the answers given to certain questions in the Entry module.

This research paper presents the content of the ENTRY EXIT COMPONENT<sup>1</sup> including question wording, possible responses, and flows of questions.

## **2. WHAT'S NEW**

The Entry Exit component has been revised so that the questions asked and question wording conform to the standards for Statistics Canada social surveys.

---

<sup>1</sup>The Labour and Income questions are presented in other SLID research papers.

### **Invoked Question Blocks:**

The document “Standard Question Blocks for Social Survey CAI Applications” provides the basic specifications and documentation for standard Entry and Exit questions that are available for use by all surveys. These questions are grouped into “blocks”, and each block is programmed individually. The blocks include pre-defined question text and response categories that cannot be changed. Survey areas may select the blocks that they wish to include in their Entry and Exit components.

The following blocks are invoked in SLID Entry and Exit (also see Appendix 1):

#### Address Questions:

The Address block includes all the necessary question and interviewer instruction text necessary to gather a complete Canadian or US address. Addresses outside Canada and the US can also be gathered, but some information may have to be entered in fields not designed for collection of that information, e.g., the name of a country might be entered in the same field as the municipality.

#### Date Questions:

The date block has been programmed with full date information collected as three separate fields (in day / month / year order). This allows “Don’t Know” and “Refusal” to be entered for any or all of the fields, and also allows those fields containing numeric data to be validated. Naturally, only if all three of the fields contain numeric data will it be possible to validate them together.

It is possible to validate the entered date against other information, specifically a reference date. Survey areas must provide the reference date, and then a hard edit checking for consistency between the entered date and the reference date will be performed. If a reference date is not provided, the edit will not be performed.

#### Telephone Number:

Two standard blocks have been programmed to collect a telephone number. The North American Telephone block gathers a ten digit telephone number in two pieces, consisting of a three digit area code and a seven digit phone number. Validation of the area code field takes place before the seven-digit telephone number is collected, using a soft confirmation edit. The Overseas Telephone block

is used to collect a two digit country code and a four digit city code, followed by a seven digit phone number.

**New questions:**

INT\_Q01: The survey introduction used to be part of CN\_Q03 but is now separate

REL\_Q3D, REL\_Q3E: The categories 'In-law' and 'Other' now have sub-questions to obtain more detail on the level of the relationship.

**Modified questions:**

CN\_Q03 This question is now only used to introduce the interviewer from Statistics Canada. The survey introduction is a new question on its own.

LP\_N02: Five new language categories have been added (Inuktitut, Dari Pashto, Hungarian, Korean and Serbo-Croatian) to conform with other social surveys as per the CAI Standards Committee.

PE\_Q01: Wording change. The word 'household' has been replaced by the word 'dwelling' to conform to the CAI standard wording of questions.

REL\_Q1:

'Same sex partner' has been deleted as a separate category and is now included under 'Common-law partner'.

If the category 'In-law' is chosen, we now ask REL\_Q3D to further define the relationship.

If the category 'Other related' is chosen, we now ask REL\_Q3E to further define the relationship.

**Deleted questions:**

EN\_N01: Question no longer required as all SLID interviews are now only conducted by telephone.

DM\_N01: The demographic screen layout has been reconfigured and questions are now asked for each member after their household membership has been

confirmed in PE\_Q03. The interviewer is not required to reselect a member to record or update their demographic information.

REL\_N01: The application now automatically prompts for each member's relationship to all other members in the household. It is not necessary to select a household member to record relationships.

REL\_N02: Due to programming constraints in the BLAISE software, the relationship review screen cannot be displayed.

### **Renumbering of questions**

<b>OLD QUESTION</b>	<b>NEW QUESTION</b>	<b>OLD QUESTION</b>	<b>NEW QUESTION</b>
EN_N01	DELETED	RS_Q04	RS_Q05
EN_N02	CN_N02	MOV_Q02	RM_Q01
EN_Q03	CN_Q03	MOV_Q03	RL_Q01
EN_Q04	LP_Q01	MOV_B04	MOV_Q01
EN_N05	LP_N02	MOV_B05	MOV_Q01
EN_N05S	LP_N02S	MOV_B06	MOV_Q01
HH_Q04	SL_Q01	DM_N01	DELETED
HH_Q06	INT_Q01	DM_Q02A	AWC_Q01
HH_Q13	CMA_Q01	DM_Q02B	AWC_Q02
HH_B14	CMA_N02	DM_Q03A	AWC_Q03
HH_Q15	MAM_Q01	DM_Q04	AWC_Q04
HH_B16	TEL_N02	DM_N05	SEX_Q01
HH_Q17	DW_Q01	DM_Q06	MSWC_Q01
HH_Q17S	DW_N02S	DM_Q07	MSWC_Q02
HH_Q23	TN_Q01	DM_Q08	MSC_Q01
HH_Q24	MTGE_Q01	REL_N01	DELETED
HH_Q25	BD_Q01	REL_Q01	REL_Q1
		REL_N02	DELETED

### 3. HOW TO READ THIS DOCUMENT

#### Question numbers

For each section, the question numbers refer to the actual numbers used in the programmed application which appear on the interviewer's computer screen. Text in **bold** letters is read, as worded, by the interviewer. Instructions for the interviewer are preceded by the word "INTERVIEWER" and are not read out loud to the respondent.

#### Naming conventions

Naming conventions were changed to conform to the standards for Statistics Canada social surveys.

Questions with:

- Q (e.g. SL\_Q01) = question text read to a respondent
- C (e.g. PE\_C03) = internal check
- N (e.g. EN\_N01) = interviewer instruction
- E (e.g. AWC\_E05) = edit message
- B (e.g. TRA\_B02) = question invokes another question block

#### Pre-fill items

These are items specific to each respondent's interview. The software adds the relevant information into the question, making the interviewer's job easier. Prefill items (shown in square brackets [ ] ) include:

["English"/"French"/"Other"] - This is the language in which the previous interview was conducted..

[Does[respondent name]/Do any of the following people] - If there is only one respondent living in the household, the first wording is used for the question and the appropriate respondent name is pre-filled. If there is more than one respondent living in the household, the second wording is used for the question and the list of members appears below the question text.

[respondent name] - This is the first and last name of the person to whom the question refers. This is not necessarily the person who is talking to the interviewer.

[month of birth], [day of birth], [year of birth] - This is the date of birth information recorded in the first interview with each respondent and confirmed in each subsequent interview. It is used to calculate the household member's age.

[calculated age] - Calculated from the reported date of birth, it is used to verify the date of birth information.

[reference year] - This is the year for which the information is collected (2000).

[marital status] - The reported value, used in subsequent questions to identify dates of changes in marital status.

[address] - For persons reporting a move, this is the previous address of residence.

[mailing address] - The mailing address obtained during the previous interview.

[province or territory] - This is the province or territory which is derived from the postal code reported.

[month and year] - This is the period of the next interview; May of the current year (for the Income interview) if tax permission is not given, and January of the current year + 1 (for the next Labour interview) if tax permission is given.

### Headers

For some question groups in CAI, important information is noted at the top of the screen. This information is given at the beginning of each section description.

### Ranges

Hard Ranges of acceptable responses are specified for some of the questions. For example, in JOI\_B04 (when moved in) a hard range minimum of "01/01/reference year" exists. If the interviewer tries to enter a date earlier than this, the system will not accept it.

### Dates

All dates are entered by number in boxes, using the dd/mm/yyyy format. "Refusal" and "Don't know" are also acceptable responses.

### Outcome Codes

The Outcome Code is a two-digit code which indicates the result of a contact or attempted contact with a household during the conduct of a survey. The codes are grouped into "In Progress" and "Final" and some of the same outcome codes may appear on both lists.

### Action Codes

An Action Code is assigned for 'refusal' cases only. It is a one-digit code which indicates the action to be taken for the next collection. Only a Senior interviewer or a PM has the authority to assign these codes.

## **4. ENTRY COMPONENT**

### Contact

Header: Household respondent, Telephone number and Address

CN\_N02      INTERVIEWER:      Have you made contact?

1      Yes      go to CN\_Q03

2      No      go to OC\_N01

A mandatory 'Yes' or 'No' answer is required for this question.  
'Refuse' or 'Don't know' are not possible answers.

CN\_Q03      **Hello, I'm [...] from Statistics Canada.**

INTERVIEWER:      Introduce yourself using both your given and last names.  
Press <Enter> to continue.

LP\_Q01      **Would you prefer to be interviewed in English or in French?**

INTERVIEWER:      Previous response was ["English" / "French" / "Other"].



- 1 English
- 2 French
- 3 Other

If response = Other go to LP\_N02  
 Otherwise go to SL\_Q01

This is a mandatory question. 'Refuse' or 'Don't know' are not possible answers.

LP\_N02 INTERVIEWER: Select respondent's preferred non-official language.

- |    |            |    |                 |
|----|------------|----|-----------------|
| 3  | Chinese    | 16 | Afghan          |
| 4  | Italian    | 17 | Cantonese       |
| 5  | Punjabi    | 18 | Hindi           |
| 6  | Spanish    | 19 | Mandarin        |
| 7  | Portuguese | 20 | Persian (Farsi) |
| 8  | Polish     | 21 | Russian         |
| 9  | German     | 22 | Ukrainian       |
| 10 | Vietnamese | 23 | Urdu            |
| 11 | Arabic     | 24 | Inuktitut       |
| 12 | Tagalog    | 25 | Dari Pashto     |
| 13 | Greek      | 26 | Hungarian       |
| 14 | Tamil      | 27 | Korean          |
| 15 | Cree       | 28 | Serbo-Croatian  |
|    |            | 90 | Other - Specify |

This is a mandatory question. 'Refuse' or 'Don't know' are not possible answers.

If "Other -Specify" go to LP\_N02S  
 Otherwise go to SL\_Q01

LP\_N02S INTERVIEWER: Specify.

---

(80 spaces)

This is a mandatory question. 'Refuse', 'Don't know' or 'blank' are not possible answers.

**Household information**

SL\_Q01      **[Does [respondent name] / Do any of the following people] still live or stay in this dwelling?**

A list of all longitudinal members is displayed on the screen.

- |   |     |  |
|---|-----|--|
| 1 | Yes | go to INT_Q01  |
| 2 | No  | set Household Moved Flag to 1,<br>set In-progress code to 30 (tracing required),<br>go to OC_N01 |

A mandatory 'Yes' or 'No' answer is required for this question. 'Refuse' or 'Don't know' are not possible answers.

INT\_Q01      **I'm calling about the Survey of Labour and Income Dynamics (SLID). This is a voluntary survey which collects data about how changes in jobs, income and moving affect people over time. This information will help future programs meet the needs of Canadians. Your answers will be kept strictly confidential and used only for statistical purposes.**  
(Registration#: STC/HLD-038-05334)

**INTERVIEWER:**      Press <Enter> to continue.

CMA\_Q01      **I'd like to confirm your mailing address. Is it still:  
[Mailing address]**

- |   |     |
|---|-----|
| 1 | Yes |
| 2 | No  |

- 8 Refuse
- 9 Don't know

If No go to CMA\_N02  
 Otherwise go to TEL\_N02

CMA\_N02 INTERVIEWER: Enter the mailing address.

The Address block is invoked (see Appendix I).

MAM\_Q01 **Is this change in address due to a move?**

- 1 Yes set Household Moved Flag to 1
- 2 No
- 8 Refuse
- 9 Don't know

TEL\_N02 INTERVIEWER: Confirm the telephone number.

The Telephone block is invoked (see Appendix I).

DW\_C01A If subsequent interview and household has not moved (Household Moved Flag not 1) and DWELLTYP on sample file is not blank, go to TN\_N02. Otherwise, go to DW\_Q01.

DW\_Q01 **What type of dwelling do you live in? Is it a:**

INTERVIEWER: Read categories to respondent.

- 1 ... **single detached?**
- 2 ... **double?**
- 3 ... **row or terrace?**
- 4 ... **duplex?**
- 5 ... **low-rise apartment of fewer than 5 stories or a flat?**
- 6 ... **high-rise apartment of 5 stories or more?**
- 7 ... **institution?**

- 8 ... **hotel; rooming/lodging house; camp?**
- 9 ... **mobile home?**
- 10 ... other - Specify
- 98 Refuse
- 99 Don't know

DW\_C01 If DW\_Q01 = 10 "Other -Specify", go to DW\_N02S. Otherwise, go to TN\_Q01.

DW\_N02S INTERVIEWER: Specify.

---

(80 spaces)

This is a mandatory question. 'Refuse', 'Don't know' or 'blank' are not possible answers.

TN\_Q01 **Is this dwelling owned by a member of this household?**

- 1 Yes
- 2 No
- 8 Refuse
- 9 Don't know

If Yes go to MTGE\_Q01  
 Otherwise go to BD\_Q01

MTGE\_Q01 **Is there a mortgage on this dwelling?**

- 1 Yes
- 2 No
- 8 Refuse
- 9 Don't know

go to BD\_Q01

BD\_Q01      **How many bedrooms are there in this dwelling?**

INTERVIEWER:      Enter "0" if no separate, enclosed bedroom.

|||              Number of bedrooms

Hard range: minimum: 0  
                                 maximum 20

There is a soft edit on answers > 10

### **Roster Information**

RS\_Q01      **The next few questions will provide important basic information about the people in your household.**

INTERVIEWER:      Press <Enter> to continue.

Prev1

PE\_Q01      **Do the following people still live or stay in this dwelling?**

A list of all members in the household appears on the screen.

INTERVIEWER:      Enter or update the first name.  
                                 Press <PgDn> to confirm Household roster and continue.

PE\_Q02      INTERVIEWER:      Enter or update the last name.  
                                 Press <PgDn> to confirm Household Roster and continue.

PE\_Q03      INTERVIEWER:      Does [respondent name] still live or stay in this dwelling?  
                                 Press <PgDn> to confirm Household Roster and continue.

- 1 Yes
- 2 No

A mandatory 'Yes' or 'No' answer is required for this question.  
 'Refuse' or 'Don't know' are not possible answers.

For each member:

If PE\_Q03 = Yes and Household moved flag = 1 go to  
 RM\_Q01

If PE\_Q03 = Yes and Household moved flag <> 1 go to  
 AWC\_C01

If PE\_Q03 = No set  
 MEMTYPE to  
 8, and go to  
 RL\_Q01

**Moved Information**

RM\_Q01 **Why did [respondent name] move from:  
 [Address]**

- 1 Marital breakdown
- 2 To follow a spouse or parent
- 3 Job-related reasons
- 4 Institutionalized for less than 6 months
- 5 Institutionalized for 6 months or more
- 6 Deceased
- 7 Moved to a new residence
- 8 Joint custody to live with other parent
- 9 Personal study-related reason
- 10 In foster care
- 11 Other
- 98 Refuse
- 99 Don't know

If not last member go to next member  
PE\_Q01 until all  
members confirmed

If last member and ghosts in household go to RS\_Q03

If last member and no ghosts in household go to RS\_Q05

**RL\_Q01 Why did [respondent name] leave the household?**

- 1 Marital breakdown
- 2 To follow a spouse or parent
- 3 Job related reasons
- 4 Institutionalized for less than 6 months
- 5 Institutionalized for 6 months or more
- 6 Deceased
- 7 Moved to a new residence
- 8 Joint custody with other parent
- 9 Personal study/related reason
- 10 In foster care
- 11 Other

go to MOV\_C01A

**MOV\_C01A** If reason left = Institutionalized for less than 6 months and ghosts in household, go to RS\_Q03.

If reason left = Institutionalized for less than 6 months and no ghosts in household, go to RS\_Q05.

Otherwise, go to MOV\_C01B.

**MOV\_C01B** If reason left = Deceased, the word “die” is used in the question.

If reason left = Institutionalized for 6 months or more, the words “enter the institution” are used in the question.

Otherwise, the word “leave” is used in the question.

go to MOV-Q01

MOV\_Q01 **When did [he/she] [die / enter the institution / leave]?**

The Date block is invoked (see Appendix I).

If last member and reason left = Deceased  
and ghosts in household set Final Outcome  
Code to 64  
"Deceased" and go  
to RS\_Q03

If last member and reason left = Deceased  
and no ghosts in household set Final Outcome  
Code to 64  
"Deceased" and go  
to RS\_Q05

If not last member and reason left = Deceased set Final Outcome  
Code to 64  
"Deceased" and go  
to next member  
PE\_Q01

Otherwise go to TRA\_C01

**Tracing Information**

TRA\_C01 If reason left = Institutionalized for 6 months or more, set  
MEMTYPE to 7 and go to TRA\_Q01.  
Otherwise, go to TRA\_Q03.

TRA\_Q01 **What is the name of the institution?**

---

(70 spaces)

go to TRA\_B02



TRA\_B02 **What is the address of that institution?**

The Address block is invoked (see Appendix I).

If last member and ghosts in household	Set Final Outcome Code to 60 “Institutionalized” and go to RS_Q03
--	--

If last member and no ghosts in household	Set Final Outcome Code to 60 “Institutionalized” and go to RS_Q05
---	--

Otherwise	go to next member, PE_Q01
-----------	------------------------------

TRA\_Q03 **Can you give me a telephone number for [respondent name]?**

- 1 Yes
- 2 No
- 8 Refuse
- 9 Don't know

If Yes	go to TRA_B04
--------	---------------

Otherwise	go to TRA_Q05
-----------	---------------

TRA\_B04 **What is the telephone number for [respondent name], including the area code?**

The Telephone block is invoked (see Appendix I).

An answer is required for this question. 'Refuse' or 'Don't know' are not possible answers.

TRA\_Q05 **Can you give me an address for [respondent name]?**

- 1 Yes
- 2 No
- 8 Refuse
- 9 Don't know

If Yes go to TRA\_B06

Otherwise go to TRA\_N07

TRA\_B06 **What is the address for [respondent name]?**

The Address block is invoked (see Appendix I).

An answer is required for this question. 'Refuse' or 'Don't know' are not possible answers.

TRA\_N07 **INTERVIEWER:** Enter any other tracing information (such as employer name or phone number).

---

(147 spaces)

If last member and ghosts in household Set In-progress  
Outcome Code to 30  
"Tracing required"  
and go to RS\_Q03

If last member and no ghosts in household Set In-progress  
Outcome Code to 30  
"Tracing required"  
and go to RS\_Q05

Otherwise go to next member,  
PE\_Q01

RS\_Q03 **Does anyone else now live or stay here?**

- 1 Yes
- 2 No
- 8 Refuse
- 9 Don't know

If Yes go to PE\_Q01  
Otherwise go to AWC\_C01

Ghost

PE\_Q01 **What are the names of the other people who live or stay here?**

INTERVIEWER: Have any of these people returned?  
Enter or update the first name.  
This screen displays confidential information.  
DO NOT READ NAMES ALOUD. To do so is a breach of confidentiality. Let the respondent provide you with the names.

PE\_Q02 INTERVIEWER: Have any of these people returned?  
Enter or update the last name.  
This screen displays confidential information.  
DO NOT READ NAMES ALOUD. To do so is a breach of confidentiality. Let the respondent provide you with the names.

PE\_Q03 INTERVIEWER: Have any of these people returned?  
Does [respondent name] still live or stay in this household?  
This screen displays confidential information.  
DO NOT READ NAMES ALOUD. To do so is a breach of confidentiality. Let the respondent provide you with the names.

1 Yes set MEMTYPE to 5 and go to JOI\_Q03

2 No if not last member, go to next member;  
once all members confirmed, go to AWC\_C01

A mandatory 'Yes' or 'No' answer is required for this question.  
'Refuse' or 'Don't know' are not possible answers.

A list of all ghost members for the household appears on the  
screen.

RS\_Q05 **Does anyone else now live or stay here?**

- 1 Yes
- 2 No
- 8 Refuse
- 9 Don't know

If Yes set MEMTYPE to 6 and go to PE\_Q01  
Otherwise go to AWC\_C01

Other

PE\_Q01 **What are the names of the other people who live or stay here?**

INTERVIEWER: Add a person only if he/she has no other usual  
residence elsewhere.  
Enter or update the first name.  
To delete a name, replace the first name with \*.  
To continue, go to the blank line at the end of  
roster and press <Enter>.

PE\_Q02 INTERVIEWER: Add a person only if he/she has no other usual  
residence elsewhere.  
Enter or update the last name.  
To delete a name, replace the first name with \*.  
To continue, go to the blank line at the end of  
roster and press <Enter>.



10	Newfoundland	48	Alberta
11	Prince Edward Island	59	British Columbia
12	Nova Scotia	60	Yukon
13	New Brunswick	61	Northwest Territories
24	Quebec	62	Nunavut
35	Ontario	76	U.S.A.
46	Manitoba	77	Outside of Canada
47	Saskatchewan		and U.S.A.

JOI\_C06 If not last new member, go to next new member and return to JOI\_Q02.  
Once all new members are confirmed, go to AWC\_C01.

## 5. DEMOGRAPHIC MODULE

Demographic information is collected/updated in January. Only members with a memtype of 1, 5 or 6 are asked demographic questions.

Throughout the Demographic questions, if there is only one person in the household the questions appear with the word “you” rather than the respondent’s name.

AWC\_C01 If year of birth or age field is blank, go to AWC\_Q02.  
Otherwise, go to AWC\_Q01

AWC\_Q01 **We recorded [respondent name]’s date of birth as [month of birth] [day of birth], [year of birth]. Is this correct?**

- |   |     |               |
|---|-----|---------------|
| 1 | Yes | go to SEX_Q01 |
| 2 | No  | go to AWC_Q02 |

A mandatory 'Yes' or 'No' answer is required for this question.  
'Refuse' or 'Don't know' are not possible answers.

**AWC\_Q02 What is [respondent name]’s date of birth?**

The Date block is invoked (see Appendix I).

go to AWC\_C03A

**AWC\_C03A** If DK/R is entered in either DATM or DATY for AWC\_Q02, go to AWC\_Q04.

If the entered date of birth is not different from the feedback date of birth, go to SEX\_Q01.

Otherwise, go to AWC\_C03B

**AWC\_C03B** Calculate age based on the entered date of birth, go to AWC\_Q03

**AWC\_Q03 So [respondent name]’s age on December 31, [reference year] was [calculated age]. Is that correct?**

INTERVIEWER: Date of birth is [text month of birth] [day of birth], [year of birth].

1 Yes go to AWC\_E05

2 No go to AWC\_Q04

A mandatory 'Yes' or 'No' answer is required for this question. 'Refuse' or 'Don't know' are not possible answers.

If the calculated age is less than 1, the age is calculated in months and the word “months” appears in the question text.

**AWC\_Q04 What is [respondent name]’s age?**

||| Age in years

Hard range: minimum: 0  
maximum: 130

A mandatory 'Yes' or 'No' answer is required for this question.  
'Refuse' or 'Don't know' are not possible answers.

go to AWC\_E05

AWC\_E05 If AWC\_Q01 = 'No' and the new age in AWC\_Q03 is different by more than three (3) years from the feedback age, pop up a soft edit with the following text: “The respondent’s age has been updated. Please confirm.”  
Otherwise, go to SEX\_Q01.

SEX\_Q01 INTERVIEWER: Enter [respondent name]’s sex.  
If necessary, ask: (**Is [respondent name] male or female?**)

- 1 Male
- 2 Female

A mandatory 'Yes' or 'No' answer is required for this question.  
'Refuse' or 'Don't know' are not possible answers.

go to SEX\_E02

SEX\_E02 If the new sex is different from the feedback sex, pop up a soft edit with the following text: “The respondent’s sex has been updated. Please confirm.”  
Otherwise, go to MSWC\_C01A

MSWC\_C01A If age < 16 and last member, set marital status to 06 “Single, never married” and go to REL\_C1. If age < 16 and not last member, set marital status to 06 “Single, never married” and go to next member.  
Otherwise, go to MSWC\_C01B

MSWC\_C01B If marital status field is blank, go to MSWC\_Q02.  
Otherwise, go to MSWC\_Q01.



**MSWC\_Q01 We recorded [respondent name]'s marital status as [marital status]. Is this correct?**

- 1 Yes
- 2 No
- 8 Refuse
- 9 Don't know

If No go to MSWC\_Q02

Otherwise if not last member, go to next member AWC\_C01  
once all members confirmed, go to REL\_C1

**MSWC\_Q02 What is [respondent name]'s marital status? Is [he/she]:**

INTERVIEWER: Read categories to respondent.

- 01 ... **married?**
- 02 ... **living common-law?**
- 03 ... **widowed?**
- 04 ... **separated?**
- 05 ... **divorced?**
- 06 ... **single, never married?**
- 98 Refuse
- 99 Don't know

If MSWC\_Q01 = No go to MSC\_Q01

Otherwise if not last member, go to next member  
AWC\_Q01  
if last member, go to REL\_C1

**MSC\_Q01 When was [respondent name]'s change in marital status?**

The Date block is invoked (see Appendix I).

If not last member go to next member, AWC\_C01

Once all members complete go to REL\_C1

## 6. RELATIONSHIP MODULE

REL\_C1 If a one person household, go to CAI\_SO.  
Otherwise, go to REL\_Q1.

REL\_Q1 **What is the relationship of:** [respondent name] [age] [sex]  
**to:** [respondent name]? [age] [sex]

- 01 [Husband/Wife]
- 02 Common-law partner
- 10 [Father/Mother] go to REL\_Q3A
- 20 [Son/Daughter] go to REL\_Q3B
- 30 [Brother/Sister] go to REL\_Q3C
- 40 Foster [father/mother]
- 41 Foster [son/daughter]
- 42 Grand[father/mother]
- 43 Grand[son/daughter]
- 50 In-law go to REL\_Q3D
- 60 Other related go to REL\_Q3E
- 70 Unrelated

If 'go to' not already specified, go to REL\_Q1 until all members confirmed.

Once all members confirmed, go to CAI\_SO.

REL\_Q3A What is the relationship of: [respondent name] [age] [sex]  
to: [respondent name]? [age] [sex]

**Is that a:**

- 1 ... birth [father/mother]?
- 2 ... step [father/mother]?

3 ... adoptive [father/mother]?

If not last member, return to REL\_Q1.

Once all members confirmed, go to CAI\_SO

REL\_Q3B What is the relationship of: [respondent name] [age] [sex]  
to: [respondent name]? [age] [sex]

**Is that a:**

1 ... birth [son/daughter]?

2 ... step [son/daughter]?

3 ... adopted [son/daughter]?

If not last member, return to REL\_Q1.

Once all members confirmed, go to CAI\_SO

REL\_Q3C What is the relationship of: [respondent name] [age] [sex]  
to: [respondent name]? [age] [sex]

**Is that a:**

1 ... full [brother/sister]?

2 ... half [brother/sister]?

3 ... step [brother/sister]?

4 ... adopted [brother/sister]?

5 ... foster [brother/sister]?

If not last member, return to REL\_Q1.

Once all members confirmed, go to CAI\_SO

REL\_Q3D What is the relationship of: [respondent name] [age] [sex]  
to: [respondent name]? [age] [sex]

**Is that a:**

- 1 ... **[father/mother]-in-law?**
- 2 ... **[son/daughter]-in-law?**
- 3 ... **[brother/sister]-in-law?**
- 4 ... **other in-law?**

If not last member, return to REL\_Q1.

Once all members confirmed, go to CAI\_SO

REL\_Q3E What is the relationship of: [respondent name] [age] [sex]  
to: [respondent name]? [age] [sex]

**Is that a:**

- 1 ... **[uncle/aunt]?**
- 2 ... **[cousin]?**
- 3 ... **[nephew/niece]?**
- 4 ... **other relative?**

If not last member, return to REL\_Q1.

Once all members confirmed, go to CAI\_SO

CAI\_SO INTERVIEWER: This is the end of the component. Return to previously answered questions to make any necessary corrections, or select <Exit> to exit the component.

- 1 Exit

This is a mandatory question. 'Refuse' or 'Don't know' are not possible answers.

## 7. EXIT COMPONENT

### Outcome Code

OC\_C01 If a final Outcome Code has been assigned to the case in the Entry Component, end case.

If all components are complete, set a Final Outcome Code of 70 “Fully complete” and go to FC\_Q01.

Otherwise, go to OC\_N01.

OC\_N01 INTERVIEWER: Is the case in-progress or final?

1 In-Progress codes go to OC\_N02

2 Final codes go to OC\_N03

An answer is required for this question. 'Refuse' or 'Don't know' are not possible answers.

OC\_N02 INTERVIEWER: Assign the appropriate in-progress outcome code.

11 No one home/no answer

12 Regular busy signal

13 Answering machine or service - no message left

15 Call screened/blocked/forwarded

21 Interview requested in other official language

22 Language barrier (not official language)

23 Interview suspended/interrupted

24 Soft appointment

25 Hard appointment

26 Verification of survey requested

28 Request for interview by another interviewer

29 Request for personal interview

30 Tracing required

71 Partially completed

80 Refusal

90 Unusual circumstances

An answer is required for this question. 'Refuse' or 'Don't know' are not possible answers.

go to end case

OC\_N03 INTERVIEWER: Assign the appropriate final outcome code.

- 11 No one home/No answer
- 15 Call screened/blocked/forwarded
- 17 No phone
- 20 Absent for duration of survey
- 22 Language barrier (not official language)
- 29 Request for personal interview
- 36 Unable to trace
- 57 Moved outside Canada
- 60 Institutionalized
- 63 Already interviewed for this survey
- 64 Deceased
- 66 Sample overlap (household in more than 1 survey)
- 71 Partially completed
- 80 Refusal
- 90 Unusual/Special circumstances

An answer is required for this question. 'Refuse' or 'Don't know' are not possible answers.

OC\_C04 If Final Outcome Code = 80 “Refusal”, go to OC\_N04. If Final Outcome Code = 90 “Unusual/Special circumstances”, go to OC\_N05.  
Otherwise, go to end case.

OC\_N04 INTERVIEWER: Record the reason for the refusal.

- 01 Dangerous / rude attitude

- 02 Won't answer the door
- 03 Not interested / doesn't want to participate
- 04 Doesn't want to be disturbed
- 05 Doesn't have the time
- 06 Against the government or Statistics Canada
- 07 Doesn't believe in or want to hear about statistics
- 08 Doesn't believe in or want to hear about surveys
- 09 Recently completed a survey (doesn't want to again)
- 10 Doesn't believe the info is secure (confidentiality)
- 11 Doesn't want to give personal information
- 12 Says not obligated / wants legal proof
- 13 Can get info somewhere else (e.g. Revenue Canada)
- 14 Adamant refusal (no reason, e.g., shuts the door or hangs up the phone)
- 15 Doesn't want to continue the survey (no more follow-ups)
- 16 Same household, refusal maintained (for follow-ups only)
- 17 Why me? Tells you to choose someone else
- 18 Other - Specify

An answer is required for this question. 'Refuse' or 'Don't know' are not possible answers.

go to OC\_C04

OC_C04	If 18 "Other -Specify"	go to OC_N04S
	Otherwise	go to AC_C01

OC\_N04S INTERVIEWER: Specify.

---

(80 spaces)

An answer is required for this question. 'Refuse' or 'Don't know' are not possible answers.

go to end case

OC\_N05      INTERVIEWER:      Record the reason for the non-interview.

- 1      Illness or death in family
- 2      Recovering from natural disaster
- 3      Other - Specify

An answer is required for this question. 'Refuse' or 'Don't know' are not possible answers.

OC\_C05      If not 3 "Other -Specify", go to end case.  
Otherwise, go to OC\_N05S.

OC\_N05S      INTERVIEWER:      Specify.

---

(80 spaces)

If final outcome code = 70 "Fully Complete" (assigned by the system) or OC\_N03 = 71 "Partially Complete", go to FC\_Q01. Otherwise, go to end case

AC\_C01      If In-Progress Outcome Code, go to end case  
If Final Outcome Code and Senior or PM level, go to AC\_N01  
If Interviewer level, set Action Code to 0 "Proceed to interview"  
and go to end case.

AC\_N01      INTERVIEWER: Do you wish to assign an action code to this  
case?

- 1      Yes                  go to AC\_N02
- 2      No                    set Action Code to 0 "Proceed to interview"  
and go to end case

A mandatory 'Yes' or 'No' answer is required for this question.  
'Refuse' or 'Don't know' are not possible answers.

AC\_N02      INTERVIEWER: Select the action code to be assigned to the case.



- 0 Proceed to interview
- 1 Attempt to interview - letter sent
- 2 Attempt to interview - respondent contacted
- 3 Do not interview again unless complete change in household membership
- 4 Do not interview again under any circumstances
- 5 Retain in RO

An answer is required for this question. 'Refuse' or 'Don't know' are not possible answers.

FC\_Q01 **As part of this study, we will need to get in touch in the future. The next contact will be in [month and year].**

INTERVIEWER: Press <Enter> to continue.

Month and year are pre-filled as follows:

If (taxperm = 1 or 5) or (phaseid = 2) for all members	pre-fill with January, Next year
If taxperm <> 1 or 5 and phaseid = 1 for all members	pre-fill with January, Next year
Otherwise	pre-fill with May, Current year

go to HC\_Q01

HC\_Q01 **I would like to confirm who to contact.**

INTERVIEWER: Select name from list. (If the person is not on the list, select "Non-household member".)  
Previous response was [respondent name].

go to BTC\_Q01

BTC\_Q01 **When would be the best time to call?**

---

(46 spaces)

go to EM\_Q01

EM\_Q01 **Are you or anyone else in your household planning to move in the near future?**

- 1 Yes
- 2 No
- 8 Refuse
- 9 Don't know

If Yes go to EM\_Q02

Otherwise go to CON\_Q01

EM\_Q02 **What is the new address?**

The Address block is invoked (see Appendix I).

go to CON\_Q01

CON\_Q01 **In case there are difficulties in reaching you, we would like the name of a friend or relative we could call. This would only be used to help us make contact with you.**

FNAME INTERVIEWER: Enter the first name.

If Refuse or Don't know go to CONFNAME

Otherwise go to LNAME

The first name is pre-filled with the response from the previous collection.

CONFNAME      INTERVIEWER: Do you wish to skip the remaining contact fields?

- 1            Yes
- 2            No

A mandatory 'Yes' or 'No' answer is required for this question. 'Refuse' or 'Don't know' are not possible answers.

If Yes            fill remaining fields with Refuse or Don't know (based on the response to FNAME), then go to TY\_Q01

If No            go to LNAME

LNAME            INTERVIEWER: Enter the last name.

The last name is pre-filled with the response from the previous collection.

**What is his/her telephone number, including the area code?**

The Telephone block is invoked (see Appendix I).

The Address block is invoked (see Appendix I).

Telephone number and address are pre-filled with the responses from the previous collection.

go to CON\_Q02

CON\_Q02      **Is there another friend or relative we could call to help us contact you?**

FNAME            INTERVIEWER: Enter the first name.

If Refuse or Don't know            go to CONFNAME

Otherwise go to LNAME

The first name is pre-filled with the response from the previous collection.

CONFNAME INTERVIEWER: Do you wish to skip the remaining contact fields?

- 1 Yes
- 2 No

A mandatory 'Yes' or 'No' answer is required for this question. 'Refuse' or 'Don't know' are not possible answers.

If Yes fill the remaining contact fields with Refuse or Don't know (based on the response to FNAME), then go to TY\_Q01

If No go to LNAME

LNAME INTERVIEWER: Enter the last name.

The last name is pre-filled with the response from the previous collection.

**What is his/her telephone number including the area code?**

The Telephone block is invoked (see Appendix I).

The Address block is invoked (see Appendix I).

Telephone number and address are pre-filled with the responses from the previous collection.

go to TY-Q01

TY\_Q01 **Thank you for your time.**

INTERVIEWER: Press <Enter> to continue.

CAI\_SO      INTERVIEWER:      This is the end of the component. Return to previously answered questions to make any necessary corrections, or select <Exit> to exit the component.

1      Exit

ENDCASE      Case is completed.

## **8. TRACING COMPONENT**

Cases will be sent to the Tracing group as a result of the answers given to certain questions in the Entry module.

### Tracing required for household

A household will be sent to tracing if the interviewer is unable to make contact with the respondents after several tries or when someone tells them the household has moved.

If, after many attempts, the answer to CN\_N02 (Have you made contact?) is 'No' and the interviewer assigns an in-progress code of 30 (tracing required), the case will be sent to the Tracing group with the original sample identification number.

If the answer to SL\_Q01 (Do any of the following people still live or stay in this household?) is 'No', the system automatically assigns an in-progress code of 30 (tracing required) and the case is sent to the Tracing group with the original sample identification number.

### Tracing required for mover(s)

Each time one or more, but not all, household members move from a household, a new household containing these movers is created.

If the answer to PE\_Q01 (Do the following people still live or stay in this household?) is 'No' for one or more household members, the reason for the move,

the date of the move, the telephone number and address of the mover, and any other pertinent information will be asked. Once the application has exited the Entry component (i.e. all demographic and relationship information for the remaining members has been collected), a new household with a new sample identification number will be generated for the member(s) who have left and will automatically be sent to the Tracing group by the system.

All persons who have moved out of the household are moved together to form a case for tracing. During later contact with those members, it will be determined if they all live in one household or if additional households (cases) need to be created.

Each case will contain the following information

The original Case ID, phone number and address will appear at the top of the screen in the case of a household move. For movers in a newly created household, the new Case ID, previous address and previous phone number will appear.

A Members list will contain the name(s) of the new household member(s) with the old household members appearing as ghosts. Demographic information will also appear for all members (age, sex, marital status and member status).

Trace Sources are listed which contain the contact names and addresses collected during previous interviews, along with other trace sources which were added during tracing in previous years. The most recent source for movers, prev hhld, consists of the tracing information collected in the Entry module of the recent interview with the last household. Interviewers may also add new trace sources resulting from information obtained either through one of the other sources or through new research (i.e. local operator, post office, phone book, etc.).

A tracing interview is conducted with questions designed to lead the interviewer through an interview with the source or possibly the respondent. The results of the interview will be assigned automatically and will be one of five: Dead end; New lead; Appointment; Call back required; or Survey which will load the SLID application so that the interview can be completed.

## 9. EDITS

Various edits are used throughout the Entry Exit application.

### RM\_Q01:

If the feedback age of the longitudinal respondent is less than 16 and “Marital breakdown” is selected as the reason the respondent moved, a soft edit pops up with the following text: “The category ‘Marital breakdown’ cannot be selected for a household member less than 16 years old.”

If the feedback age of the longitudinal respondent is less than 15 and “Job-related reasons” is selected as the reason the respondent moved, a soft edit pops up with the following text: “The category ‘Job-related reasons’ cannot be selected for a household member less than 15 years old.”

If the feedback age of the longitudinal respondent is 19 or more and “Joint custody to live with other parent” is selected as the reason the respondent moved, a soft edit pops up with the following text: “The category ‘Joint custody to live with other parent’ cannot be selected for a household member 19 years of age or older.”

If the feedback age of the longitudinal respondent is less than 15 and “Personal study-related reason” is selected as the reason the respondent moved, a soft edit pops up with the following text: “The category ‘Personal study-related reason’ cannot be selected for a household member less than 15 years old.”

If the feedback age of the longitudinal respondent is 18 or more and “In foster care” is selected as the reason the respondent moved, a soft edit pops up with the following text: “The category ‘In foster care’ cannot be selected for a household member 18 years of age or older.”

### RL\_Q01:

If the feedback age of the longitudinal respondent is less than 16 and “Marital breakdown” is selected as the reason the respondent moved, a soft edit pops up with the following text: “The category ‘Marital breakdown’ cannot be selected for a household member less than 16 years old.”

If the feedback age of the longitudinal respondent is less than 15 and “Job-related reasons” is selected as the reason the respondent moved, a soft edit pops up with the following text: “The category ‘Job-related reasons’ cannot be selected for a household member less than 15 years old.”

If the feedback age of the longitudinal respondent is 19 or more and “Joint custody to live with other parent” is selected as the reason the respondent moved, a soft edit pops up with the following text: “The category ‘Joint custody to live with other parent’ cannot be selected for a household member 19 years of age or older.”

If the feedback age of the longitudinal respondent is less than 15 and “Personal study-related reason” is selected as the reason the respondent moved, a soft edit pops up with the following text: “The category ‘Personal study-related reason’ cannot be selected for a household member less than 15 years old.”

If the feedback age of the longitudinal respondent is 18 or more and “In foster care” is selected as the reason the respondent moved, a soft edit pops up with the following text: “The category ‘In foster care’ cannot be selected for a household member 18 years of age or older.”

MOV\_Q01:

If a date for the last response interview is available from the SLID sample file, an interviewer instruction is displayed indicating the earliest possible date, with the following text: “Date must be on or after [last response interview date].”

If a date for the last response interview is available from the SLID sample file and the date entered is before that date, a hard edit pops up with the following text: “Date should not be before [last response interview date].”

Other PE\_Q01 & PE\_Q02:

If no names are entered, a hard edit pops up with the following text: “No names were entered. Return to the roster and enter at least one name, or return to RS\_Q05 and change the answer to 'No'.”



AWC\_Q02:

If the entered year is more than 130 years before the current year, pop up a hard edit with the following text: "Year cannot be before [current year - 130]. Please return and correct."

If the entered year is greater than the current year, a hard edit pops up with the following text: "Date must not be after December 31, [reference year]."

If the entered year is greater than the current year and member is a child less than 1 (JOI\_Q02 = 1), a hard edit pops up with the following text: "Date must not be after [current year]."

REL\_Q1:

If the age of one or both of the respondents is less than 16 and "Husband/Wife" is selected as the relationship, a hard edit pops up with the following text: "The category '[Husband/Wife]' cannot be selected for a household member less than 16 years old. Please return and correct."

If the sex of the two respondents is the same and "Husband/Wife" is selected as the relationship, a hard edit pops up with the following text: "The category '[Husband/Wife]' cannot be selected for household members with the same sex. Please return and correct."

If the marital status of one or both of the respondents is not "Married" and "Husband/Wife" is selected as the relationship, a hard edit pops up with the following text: "The category '[Husband/Wife]' has been selected for household members who are not married. Please confirm."

If the age of one or both of the respondents is less than 16 and "Common-law partner" is selected as the relationship, a hard edit pops up with the following text: "The category 'Common-law partner' cannot be selected for a household member less than 16 years old. Please return and correct."

If the sex of the two respondents is the same and "Common-law partner" is selected as the relationship, a hard edit pops up with the following text: "The

category ‘Common-law partner’ has been selected for household members with the same sex. Please confirm.”

If the marital status of one or both of the respondents is not “Living common-law” and “Common-law partner” is selected as the relationship, a hard edit pops up with the following text: “The category ‘Common-law partner’ has been selected for household members who are not living common-law. Please confirm.”

If the age of the primary respondent (i.e., the first person in the question) is less than 12 and “Father/Mother” is selected as the relationship, a hard edit pops up with the following text: “The category ‘[Father/Mother]’ cannot be selected. [Primary respondent name] is less than 12 years old. Please return and correct.”

If the age of the secondary respondent (i.e., the second person in the question) is less than 12 and “Son/Daughter” is selected as the relationship, a hard edit pops up with the following text: “The category ‘[Son/Daughter]’ cannot be selected. [Secondary respondent name] is less than 12 years old. Please return and correct.”

If the age of the primary respondent (i.e., the first person in the question) is less than 18 and “Foster father/mother” is selected as the relationship, a hard edit pops up with the following text: “The category ‘[Foster father/mother]’ cannot be selected. [Primary respondent name] is less than 18 years old. Please return and correct.”

If the age of the secondary respondent (i.e., the second person in the question) is more than 17 and “Foster father/mother” is selected as the relationship, a hard edit pops up with the following text: “The category ‘[Foster father/mother]’ cannot be selected. [Secondary respondent name] is more than 17 years old. Please return and correct.”

If the age of the primary respondent (i.e., the first person in the question) is more than 17 and “Foster son/daughter” is selected as the relationship, a hard edit pops up with the following text: “The category ‘[Foster son/daughter]’ cannot be selected. [Primary respondent name] is more than 17 years old. Please return and correct.”

If the age of the secondary respondent (i.e., the second person in the question) is less than 18 and “Foster son/daughter” is selected as the relationship, a hard edit pops up with the following text: “The category ‘[Foster son/daughter]’ cannot be selected. [Secondary respondent name] is less than 18 years old. Please return and correct.”

If the age of the primary respondent (i.e., the first person in the question) is less than 24 and “Grand father/mother” is selected as the relationship, a hard edit pops up with the following text: “The category ‘Grand[father/mother]’ cannot be selected. [Primary respondent name] is less than 24 years old. Please return and correct.”

If the age of the primary respondent (i.e., the first person in the question) is less than the age of the secondary respondent (i.e., the second person in the question) and “Grand father/mother” is selected as the relationship, a hard edit pops up with the following text: “The category ‘Grand[father/mother]’ cannot be selected. [Primary respondent name] is younger than [secondary respondent name]. Please return and correct.”

If the age of the primary respondent (i.e., the first person in the question) and the age of the secondary respondent (i.e., the second person in the question) are different by less than 25 years and “Grand father/mother” is selected as the relationship, a soft edit pops up with the following text: “The category ‘Grand[father/mother]’ has been selected for household members different in age by less than 25 years. Please confirm.”

If the age of the secondary respondent (i.e., the second person in the question) is less than 24 and “Grand son/daughter” is selected as the relationship, a hard edit pops up with the following text: “The category ‘Grand[son/daughter]’ cannot be selected. [Secondary respondent name] is less than 24 years old. Please return and correct.”

If the age of the secondary respondent (i.e., the second person in the question) is less than the age of the primary respondent (i.e., the first person in the question) and “Grand son/daughter” is selected as the relationship, a hard edit pops up with the following text: “The category ‘Grand[son/daughter]’ cannot be selected.

[Secondary respondent name] is younger than [primary respondent name]. Please return and correct.”

If the age of the primary respondent (i.e., the first person in the question) and the age of the secondary respondent (i.e., the second person in the question) are different by less than 25 years and “Grand son/daughter” is selected as the relationship, a soft edit pops up with the following text: “The category ‘Grand[son/daughter]’ has been selected for household members different in age by less than 25 years. Please confirm.”

REL\_Q3A:

If the age of the primary respondent (i.e., the first person in the question) is less than 12 years more than the age of the secondary respondent (i.e., the second person in the question) and “Birth father/mother” is selected as the relationship, a hard edit pops up with the following text: “The category ‘Birth [father/mother]’ cannot be selected for household members different in age by less than 12 years. Please return and correct.”

If the age of the primary respondent (i.e., the first person in the question) is less than 15 years more than the age of the secondary respondent (i.e., the second person in the question) and “Birth father/mother” is selected as the relationship, a soft edit pops up with the following text: “The category ‘Birth [father/mother]’ has been selected for household members different in age by less than 15 years. Please confirm.”

If the age of the primary respondent (i.e., the first person in the question) is less than 15 and “Step father/mother” is selected as the relationship, a hard edit pops up with the following text: “The category ‘Step [father/mother]’ cannot be selected. [Primary respondent name] is less than 15 years old. Please return and correct.”

If the age of the primary respondent (i.e., the first person in the question) is less than 18 and “Adoptive father/mother” is selected as the relationship, a hard edit pops up with the following text: “The category ‘Adoptive [father/mother]’ cannot be selected. [Primary respondent name] is less than 18 years old. Please return and correct.”

REL\_Q3B:

If the age of the secondary respondent (i.e., the second person in the question) is less than 12 years more than the age of the primary respondent (i.e., the first person in the question) and “Birth son/daughter” is selected as the relationship, a hard edit pops up with the following text: “The category ‘Birth [son/daughter]’ cannot be selected for household members different in age by less than 12 years. Please return and correct.”

If the age of the secondary respondent (i.e., the second person in the question) is less than 15 years more than the age of the primary respondent (i.e., the first person in the question) and “Birth son/daughter” is selected as the relationship, a soft edit pops up with the following text: “The category ‘Birth [son/daughter]’ has been selected for household members different in age by less than 15 years. Please confirm.”

If the age of the secondary respondent (i.e., the second person in the question) is less than 15 and “Step son/daughter” is selected as the relationship, a hard edit pops up with the following text: “The category ‘Step [son/daughter]’ cannot be selected. [Secondary respondent name] is less than 15 years old. Please return and correct.”

If the age of the secondary respondent (i.e., the second person in the question) is less than 18 and “Adopted son/daughter” is selected as the relationship, a hard edit pops up with the following text: “The category ‘Adopted [son/daughter]’ cannot be selected. [Secondary respondent name] is less than 18 years old. Please return and correct.”

REL\_Q3C:

If the age of the primary respondent (i.e., the first person in the question) and the age of the secondary respondent (i.e., the second person in the question) are different by more than 34 years and “Full brother/sister” is selected as the relationship, a soft edit pops up with the following text: “The category ‘Full [brother/sister]’ has been selected for household members different in age by more than 34 years. Please confirm.”

If the age of the primary respondent (i.e., the first person in the question) and the age of the secondary respondent (i.e., the second person in the question) are different by more than 34 years and “Half brother/sister” is selected as the relationship, a soft edit pops up with the following text: “The category ‘Half [brother/sister]’ has been selected for household members different in age by more than 34 years. Please confirm.”

If the age of the primary respondent (i.e., the first person in the question) and the age of the secondary respondent (i.e., the second person in the question) are different by more than 34 years and “Step brother/sister” is selected as the relationship, a soft edit pops up with the following text: “The category ‘Step [brother/sister]’ has been selected for household members different in age by more than 34 years. Please confirm.”

If the age of the primary respondent (i.e., the first person in the question) and the age of the secondary respondent (i.e., the second person in the question) are different by more than 34 years and “Adopted brother/sister” is selected as the relationship, a soft edit pops up with the following text: “The category ‘Adopted [brother/sister]’ has been selected for household members different in age by more than 34 years. Please confirm.”

If the age of the primary respondent (i.e., the first person in the question) and the age of the secondary respondent (i.e., the second person in the question) are more than 17 and “Foster brother/sister” is selected as the relationship, a hard edit pops up with the following text: “The category ‘Foster [brother/sister]’ cannot be selected for household members more than 17 years old. Please return and correct.”

## **APPENDIX 1**

### **INVOKED QUESTION BLOCKS**

ELECTRONIC PUBLICATIONS AVAILABLE AT  
**[www.statcan.ca](http://www.statcan.ca)**





## Address Block

NUM INTERVIEWER: Enter the civic number.

\_\_\_\_\_  
(5 spaces)

If Refuse or Don't know is entered, ask:

CONFNUM INTERVIEWER: Do you wish to skip the remaining address fields?

- 1 Yes fill address fields with Refusal or Don't know based on NUM and go to end of address block
- 2 No go to STREET

A mandatory 'Yes' or 'No' answer is required for this question. 'Refuse' or 'Don't know' are not possible answers.

STREET INTERVIEWER: Enter the street name.

\_\_\_\_\_  
(50 spaces)

This is a mandatory field; something must be entered here before the interviewer can continue.

APT INTERVIEWER: Enter the apartment number.

\_\_\_\_\_  
(5 spaces)

CITY INTERVIEWER: Enter the city, town, village or municipality.

\_\_\_\_\_  
(30 spaces)

This is a mandatory field; something must be entered here before the interviewer can continue.

PC INTERVIEWER: Enter only a Canadian postal code.

\_\_\_\_\_  
(6 spaces)

If Blank, Refuse or Don't know                      go to PROV  
Otherwise    go to CONFPROV

CONFPROV **So the [province/territory] is [province or territory based on postal code]?**

1      Yes                      go to end of address block  
2      No                        go to PROV

A mandatory 'Yes' or 'No' answer is required for this question.  
'Refuse' or 'Don't know' are not possible answers.

Assignment of province/territory based on first letter of postal code:

A	Newfoundland	R	Manitoba
C	Prince Edward Island	S	Saskatchewan
B	Nova Scotia	T	Alberta
E	New Brunswick	V	British Columbia
G, H, J	Quebec	Y	Yukon
K, L, M, N, P	Ontario		

PROV **What is the province or territory?**

10 Newfoundland	48 Alberta
11 Prince Edward Island	59 British Columbia
12 Nova Scotia	60 Yukon
13 New Brunswick	61 Northwest Territories

- |                 |                                 |
|-----------------|---------------------------------|
| 24 Quebec       | 62 Nunavut                      |
| 35 Ontario      | 76 U.S.A.                       |
| 46 Manitoba     | 77 Outside of Canada and U.S.A. |
| 47 Saskatchewan |                                 |

This is a mandatory field; something must be entered here before the interviewer can continue. 'Refuse' or 'Don't know' are not possible answers.

If 76 "U.S.A.", ask:

STATE

**What is the state?**

- |                         |                   |
|-------------------------|-------------------|
| 01 Alabama              | 27 Montana        |
| 02 Alaska               | 28 Nebraska       |
| 03 Arizona              | 29 Nevada         |
| 04 Arkansas             | 30 New Hampshire  |
| 05 California           | 31 New Jersey     |
| 06 Colorado             | 32 New Mexico     |
| 07 Connecticut          | 33 New York       |
| 08 Delaware             | 34 North Carolina |
| 09 District of Columbia | 35 North Dakota   |
| 10 Florida              | 36 Ohio           |
| 11 Georgia              | 37 Oklahoma       |
| 12 Hawaii               | 38 Oregon         |
| 13 Idaho                | 39 Pennsylvania   |
| 14 Illinois             | 40 Rhode Island   |
| 15 Indiana              | 41 South Carolina |
| 16 Iowa                 | 42 South Dakota   |
| 17 Kansas               | 43 Tennessee      |
| 18 Kentucky             | 44 Texas          |
| 19 Louisiana            | 45 Utah           |
| 20 Maine                | 46 Vermont        |
| 21 Maryland             | 47 Virginia       |
| 22 Massachusetts        | 48 Washington     |
| 23 Michigan             | 49 West Virginia  |

24 Minnesota  
25 Mississippi  
26 Missouri  
50 Wisconsin  
51 Wyoming

This is a mandatory field; something must be entered here before the interviewer can continue.

**ZIP**            INTERVIEWER: Enter only a US zip code.

---

(12 spaces)

### **Edits for Address Block**

#### PC

If the first character of the postal code is not valid, pop up a hard edit with the following text: “Invalid first letter for postal code. Please return and correct.”

If fewer than three characters are entered for the postal code, pop up a hard edit with the following text: “Postal code must be 6 characters long. Please return and correct.”

If the format of the first three characters of the postal code is not valid, pop up a hard edit with the following text: “Invalid format for postal code. Format must be X9X9X9. Please return and correct.”

If fewer than six characters are entered for the postal code, pop up a soft edit with the following text: “Postal code must be 6 characters long. Please return and correct.”

If the format of the postal code is not valid, pop up a soft edit with the following text: “Invalid format for postal code. Format must be X9X9X9. Please return and correct.”

#### PROV:

If the province selected in PROV does not agree with the first digit of the postal code, pop up a soft edit with the following text: “The postal code is not consistent

with the province or territory. Please confirm.”

If either “U.S.A.” or “Outside Canada and U.S.A.” is selected in PROV and a postal code has been entered, pop up a soft edit with the following text: “You have selected a location outside Canada. Remove postal code or select correct province or territory.”

**ZIP:**

If the zip code is not completely numeric, pop up a hard edit with the following text: “Invalid format for zip code. Format must be numeric. Please return and correct.”

**Date Block**

DATD INTERVIEWER: Enter the day.

|||

Minimum: 1

Maximum: 31

DATMINTERVIEWER: Select the month.

01 January	07 July
02 February	08 August
03 March	09 September
04 April	10 October
05 May	11 November
06 June	12 December

DATY INTERVIEWER: Enter a four-digit year.

||||

## Edits for Date Block

### DATM

If an invalid day/month combination is entered (e.g., DAY = 30 and MONTH = 02), pop up a hard edit with the following text: "An impossible day/month combination has been entered. Please return and correct."

### DATY

If an invalid day/month/year combination is entered (e.g., DAY = 29 and MONTH = 02 and YEAR = 1999), pop up a hard edit with the following text: "An impossible day/month/year combination has been entered. Please return and correct."

If a reference date is available from the sample file (or the current/system date is the reference date) and the date entered is after that date, pop up a hard edit with the following text: "Date cannot be after [reference date]. Please return and correct."

## Telephone Block

CODE      INTERVIEWER: Enter the area code.

□□□□  
(3 spaces)

If the area code is not valid for Canada or the United States, pop up a soft edit with the following text: "An invalid area code has been entered. Please confirm."

Valid area codes for Canada by province:

10 Newfoundland	709
11 Prince Edward Island	902
12 Nova Scotia	902
13 New Brunswick	506
24 Quebec	418, 450, 514, 819

35 Ontario	416, 519, 613, 705, 807, 905
46 Manitoba	204
47 Saskatchewan	306
48 Alberta	403, 780
59 British Columbia	604, 250
60 Yukon	867
61 Northwest Territories	867
62 Nunavut	867

Valid area codes for US by state:

01 Alabama	205, 334
02 Alaska	907
03 Arizona	520, 602
04 Arkansas	501
05 California	209, 213, 310, 408, 415, 510, 619, 707, 714, 805, 818, 909, 916
06 Colorado	303, 719, 970
07 Connecticut	203, 860
08 Delaware	302
09 District of Columbia	202
10 Florida	305, 352, 407, 813, 904, 941, 954
11 Georgia	404, 706, 770, 912
12 Hawaii	808
13 Idaho	208
14 Illinois	217, 309, 312, 618, 630, 815, 847
15 Indiana	219, 317, 765, 812
16 Iowa	319, 515, 712
17 Kansas	316, 913
18 Kentucky	502, 606
19 Louisiana	318, 504
20 Maine	207
21 Maryland	301, 410
22 Massachusetts	413, 508, 617
23 Michigan	248, 313, 517, 616, 810, 906
24 Minnesota	218, 320, 507, 612

25	Mississippi	601
26	Missouri	314, 417, 573, 816
27	Montana	406
28	Nebraska	308, 402
29	Nevada	702
30	New Hampshire	603
31	New Jersey	201, 609, 908
32	New Mexico	505
33	New York	212, 315, 516, 518, 607, 716, 718, 914, 917
34	North Carolina	704, 910, 919
35	North Dakota	701
36	Ohio	216, 330, 419, 513, 614
37	Oklahoma	405, 918
38	Oregon	503, 541
39	Pennsylvania	215, 412, 610, 717, 814
40	Rhode Island	401
41	South Carolina	803, 864
42	South Dakota	605
43	Tennessee	423, 615, 901
44	Texas	210, 214, 409, 512, 713, 806, 817, 903, 915
45	Utah	801
46	Vermont	802
47	Virginia	540, 703, 804
48	Washington	206, 360, 509
49	West Virginia	304
50	Wisconsin	414, 608, 715
51	Wyoming	307

TEL            INTERVIEWER: Enter the telephone number.

|\_|\_|\_|\_|\_|\_|\_|  
(7 spaces)

**Edits for Telephone Block**



CODE

If the area code is not valid for Canada or the United States, pop up a soft edit with the following text: "An invalid area code has been entered. Please confirm."

ELECTRONIC PUBLICATIONS AVAILABLE AT  
**[www.statcan.ca](http://www.statcan.ca)**



## **APPENDIX 2**

### **IDENTIFYING FAMILY RELATIONSHIPS**

ELECTRONIC PUBLICATIONS AVAILABLE AT  
**[www.statcan.ca](http://www.statcan.ca)**



After age, sex and marital status have been completed for all household members, relationships are collected. The interviewer asks the question “*What is the relationship of. . . [respondent] to . . . [respondent]?*” and reads the response categories. Figures 1 through 6 portray examples of the screens that would be displayed for a household consisting of George and Mary Roe, Kelly (his daughter by his first wife) and Martha Winter, the mother of Mary.

Figure 1.

**What is the relationship of: GEORGE ROE (54, male)**  
**to: MARY ROE (50, female)**

**Husband/Wife**  
**Common-law partner**  
**Father/Mother**  
**Son/Daughter**  
**Brother/Sister**  
**Foster father/mother**  
**Foster son/daughter**  
**Grandfather/mother**  
**Grandson/daughter**  
**In-Law**  
**Other related**  
**Unrelated**

Figure 2.

When a relationship of 'Father/Mother' is selected, an additional list of response options is displayed.

**What is the relationship of: GEORGE ROE (54, male)**  
**to: KELLY ROE (16, female)**

**Husband/Wife**  
**Common-law partner**  
**Father/Mother**  
**Son/Daughter**  
**Brother/Sister**  
**Foster father/mother**  
**Foster son/daughter**  
**Grandfather/mother**  
**Grandson/daughter**  
**In-Law**  
**Other related**  
**Unrelated**

**Is that a:**

**... birth father/mother?**  
**... step father/mother?**  
**... adoptive father/mother?**

Figure 3.

When a relationship of 'In-law' is selected, an additional list of response options is displayed.

**What is the relationship of: GEORGE ROE (54, male)**  
**to: MARTHA WINTER (74, female)**

**Husband/Wife**  
**Common-law partner**  
**Father/Mother**  
**Son/Daughter**  
**Brother/Sister**  
**Foster father/mother**  
**Foster son/daughter**  
**Grandfather/mother**  
**Grandson/daughter**  
**In-Law**  
**Other related**  
**Unrelated**

**Is that a:**

**... father/mother-in-law?**  
**... son/daughter-in-law?**  
**... brother/sister-in-law?**  
**... other in-law?**

Figure 4.

As in Figure 2, when a relationship of 'Father/Mother' is selected, an additional list of response options is displayed.

**What is the relationship of: MARY ROE (50, female)**  
**to: KELLY ROE (16, female)**

**Husband/Wife**  
**Common-law partner**  
**Father/Mother**  
**Son/Daughter**  
**Brother/Sister**  
**Foster father/mother**  
**Foster son/daughter**  
**Grandfather/mother**  
**Grandson/daughter**  
**In-Law**  
**Other related**  
**Unrelated**

**Is that a:**

**... birth father/mother?**  
**... step father/mother?**  
**... adoptive father/mother?**



Figure 5.

When a relationship of 'Son/Daughter' is selected, an additional list of response options is displayed.

**What is the relationship of: MARY ROE (50, female)**  
**to: MARTHA WINTER (74, female)**

**Husband/Wife**  
**Common-law partner**  
**Father/Mother**  
**Son/Daughter**  
**Brother/Sister**  
**Foster father/mother**  
**Foster son/daughter**  
**Grandfather/mother**  
**Grandson/daughter**  
**In-Law**  
**Other related**  
**Unrelated**

**Is that a:**

**... birth son/daughter?**  
**... step son/daughter?**  
**... adopted son/daughter?**

Figure 6.

**What is the relationship of: KELLY ROE (16, female)**  
**to: MARTHA WINTER (74, female)**

**Husband/Wife**  
**Common-law partner**  
**Father/Mother**  
**Son/Daughter**  
**Brother/Sister**  
**Foster father/mother**  
**Foster son/daughter**  
**Grandfather/mother**  
**Grandson/daughter**  
**In-Law**  
**Other related**  
**Unrelated**

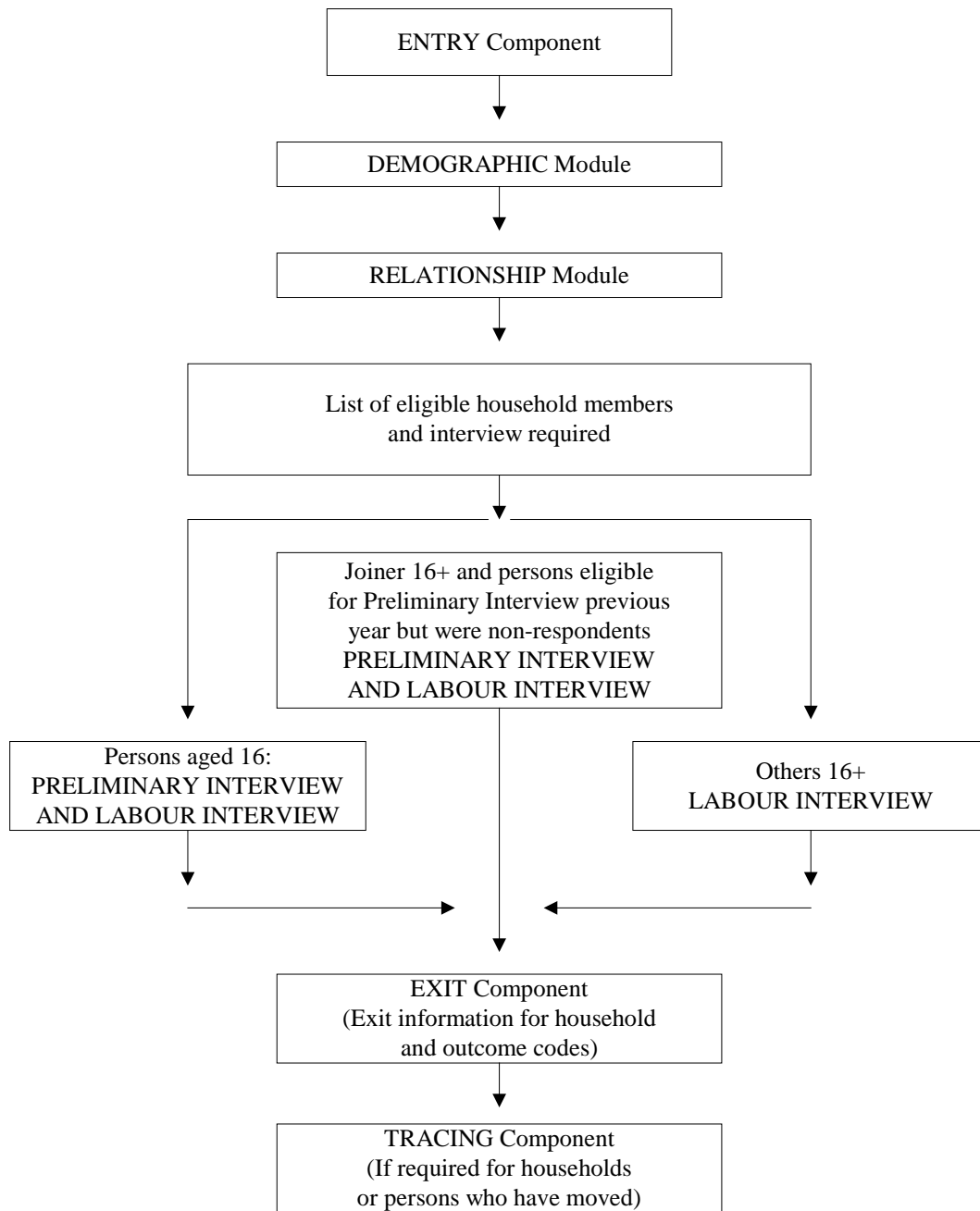
## **APPENDIX 3**

### **FLOW CHARTS**

ELECTRONIC PUBLICATIONS AVAILABLE AT  
**[www.statcan.ca](http://www.statcan.ca)**



**FIGURE 1: FLOW OF THE SLID LABOUR INTERVIEW**



**FIGURE 2: FLOW OF THE ENTRY EXIT COMPONENT FOR LABOUR  
ONCE CONTACT HAS BEEN MADE**

